



Office of the City Clerk

Date Filed:

License No:

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

WEDDING IN THE PARK PERMIT APPLICATION

Application must be submitted thirty (30) days before event. No changes in the normal daily routine of Parks Operations can be permitted during the event. Proof of Liability Insurance in the amount of \$1,000,000 shall be provided with the application.

Wedding Information

Date/Time of Event: _____

Name of Park: _____

Location of Ceremony within Park: _____

Contact Information

Name of Bride: _____

Address: _____

Phone (Home/Work/Cell): _____

Name of Groom: _____

Address: _____

Phone (Home/Work/Cell): _____

Required Attachment

Certificate of Liability Insurance for \$1,000,000 attached: Yes No

Applicant Signature

Date



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Approval of Application

Certificate of Liability Insurance attached: Yes No

Police Department, Traffic Division: Yes No

Signature: _____ Date: _____

Chief of Fire Bureau/Fire Marshall: Yes No

Signature: _____ Date: _____

Commissioner of Public Works: Yes No

Signature: _____ Date: _____

Director of Parks and Recreation: Yes No

Signature: _____ Date: _____

Mayor: Yes No

Signature: _____ Date: _____

City Clerk: Yes No

Signature: _____ Date: _____