



City of Binghamton

Application for Public Access to Records

Please complete all applicable information, being as explicit as possible, unless there is an attached letter specifically detailing your request and submit to the appropriate department.

I HEREBY REQUEST TO INSPECT CITY OF BINGHAMTON'S DEPARTMENT/OFFICE OF _____ RECORDS:
(Please be specific)

I request to see the following records: I request a copy of the following records: Please refer to attached letter

Name (Please Print): _____ Phone: _____

Mailing Address _____

Signature _____ Date: _____

FOR AGENCY USE ONLY:

Date Received: _____

Approved Approved with Deletions (see below) Denied (see below) Record does not exist in Dept. Files

Records Deleted or Denied as per: Public Officers Law, Section 87 (2).

- 1.) Exempted by state or federal statute
- 2.) Unwarranted invasion of personal privacy
- 3.) Would impair present/imminent contract awards or collective bargaining negotiations
- 4.) Are trade secrets
- 5.) Compiled for law enforcement purposes which would:
 - a. Interfere with law enforcement investigations or judicial proceedings
 - b. Deprive a person of a right to a fair trial or impartial adjudication
 - c. Identify a confidential source or disclose confidential information relative to a criminal investigation
 - d. Reveal criminal investigative techniques/procedures
- 6.) Would endanger the life or safety of any person
- 7.) Are inter-agency or intra-agency communications
- 8.) Are examination questions or answers requested prior to final administration of such questions
- 9.) Other:

Signature _____ Title _____ Date _____

NOTICE TO APPLICANT: You have the right to appeal a denial of this application to Mayor of the City of Binghamton, 38 Hawley St, Binghamton, NY 13901. The City of Binghamton will explain the reasons for such denial in writing within 10 business days of an appeal.

I HEREBY APPEAL:

Signature of Applicant _____ Date of Appeal Request _____