



ELECTRICAL BOARD OF EXAMINERS

RULES AND PROCEDURES FOR APPLICATIONS FOR A CLASS C MASTER'S ELECTRICIAN'S LICENSE

1. A Master Electrician's License, Class "C" shall authorize the licensee to engage in the business and trade of a Master Electrician in the City of Binghamton, but only for the purpose of undertaking, a single continuous job or installation at one location or property. **(The Class C licensee is required to be on the job site at all times while electrical work is being performed. If the licensee is not going to be supervising the work, there shall be a least one City of Binghamton Licensed Journeyman Electrician on the job at all times or a Class "B" Journeyman's License may be applied for any and all non-City of Binghamton Licensed Journeyman).**
2. Only one (1) Class "C" License can be issued in a twelve (12) month period.
3. All electricians who will be working on the project are required to be either Licensed by the City of Binghamton to do the electrical work, if not licensed by the City of Binghamton the electricians may apply for a Class "B" Journeyman's License. No one is permitted to be on the job site without being properly licensed or enrolled into an approved apprentice program and accepted by the City of Binghamton.
4. Please submit the application, required documentation, and a check or money order made payable to the City of Binghamton for \$200.00. If your application is rejected for any reason, the check will be returned with a letter stating the reason the application was denied. Applications will not be accepted without check or money order.
5. Such License may be renewed on or before the expiration thereof for a period of time necessary to complete the job for which the License was issued. The renewal fee is (\$100.00) one hundred dollars.
6. Prior to starting the work on the project, a City of Binghamton Electrical Permit must be obtained from the Department of Buildings and Construction and an Electrical Inspection request must be filed with the NYS Board of Fire Underwriters. These forms can be obtained by contacting Brian Adee, Electrical Inspector at (607) 723-5784 between the hours of 8:00am and 9:00am weekdays. With your Electrical Permit Application, the City of Binghamton also requires proof of Contractors Liability Insurance and New York State Workman's Compensation Insurance.

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7. You must completely fill out the Master Electrician's Class C License application and provide all necessary information. **The Application must be notarized.**
8. You must also provide written documentation that you are a holder of a **current** Master Electrician's License from a municipality whose licensing program is comparable to the City of Binghamton's Electrical Ordinance. If possible, a copy of the requirements for a Master's Electrician's License from the municipality in which your License was issued.
9. If non-City of Binghamton Journeyman Electricians are going to be working on the electrical project, the attached Class "B" Journeyman applications must be completed for all individuals who will be working on the proposed electrical project. If apprentices will be working on this project, proof of apprenticeship is required.
10. No application will be considered without all meeting all above requirements.

CITY OF BINGHAMTON
ELECTRICAL BOARD OF EXAMINERS

APPLICATION FOR LICENSE FOR CLASS C MASTER ELECTRICIAN

I, _____, residing at _____

In the City/Town _____ in the State of _____ hereby
make application for **License as a Class C Master Electrician**, in accordance with the
provisions of the Ordinances of the City of Binghamton for Electrical work at _____
_____ within the City of Binghamton for the installation of
(describe scope of work to be done) _____

Estimated time to complete proposed project _____

I further submit the answers to the following questions as part of this application.

1. Name _____ 2. Phone number _____
3. Are you an U. S. Citizen? YES NO
4. Have you ever been convicted of a felony? YES NO
5. Business name, if applicable, of person requesting Class C License _____

6. Name of Officers or partners of Business requesting Class C License

7. Number of years in business under this business name. _____
8. Names of employees who will be working on this project and list whether they are
Journeyman or Apprentice Electricians

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9. Name of municipality, contact person and phone number in which your current Master Electrician's License was issued by _____
Contact person _____ phone number _____
10. Provide copy of current Master's License.

I, _____, being duly sworn, state that the above information is true and that I have a current valid Master Electrician's License issued by

Signature of applicant

Sworn to before me this

_____ Day of _____, 20_____

(Notary Public)